

City of New Plymouth, Idaho
Armoral Tuttle Public Library Board Meeting
January 5, 2021 scheduled for 6:30 P.M.
Zoom Meeting

Call to Order: Call to order at 6:34

Roll Call: Ron Beutler (Zoom), Christy Norris (Zoom), Keisha Jamison (Zoom) Heather Airoidi (Zoom), attended. Aubri was absent.

Consent Agenda: Action item – All matters on consent agenda are considered routine and may be approved in a single motion. A trustee may ask that an item be removed from the consent agenda and considered separately.

Library Board Minutes – December 1, 2020

Financial Report – October and November Financials

Library Report – December Library report

Ron moved to accept the Consent Agenda. Motion passed

Claims Approval: Action Item – Ron moved to accept and pay the claims of \$798.15. Motion passed.

Old Business: There was no old business.

New Business:

The Armoral Tuttle family (three different members) sent donations of \$150.00 to be used on library materials. Melanie bought books with the money she donated last year. She plans to buy books again with the money donated this year.

Christy moved to use the money from the Tuttle family to buy books again this year. Motion passed.

Announcements:

Library Expansion sheet- We discussed that \$26.10 was donated in December bringing our total to date for FY2021 to \$3,264.22.

WiFi/Server support – Our new server had several issues during December but things are back working again. Ednetics did their job of support and

troubleshooting which is part of the contract with them. In layman's terms it was concluded that the new server didn't like talking to our old devices. Nik came and set up compatibility and solved the problems. Everything seems to be working better at this time.

New Building/support and expectations – Because of the large gas bill for an empty building, Melanie set the thermostat in the building to 55 degrees instead of the 72 degrees it was set on. When she contacted Intermountain Gas, they informed her that winters months would approximately run about \$250 dollars a month, but they would decrease to around \$35 dollars during the summer months. Melanie will work on budgeting for that next year to accommodate the large winter bills. We have two power bills at this time for the two buildings, but we don't have to pay gas in the current building. Later this spring, when we are approached and asked to be on the City Council agenda, Melanie would like to have as many of the board members there as can attend. Melanie will keep us alerted as quickly as possible as to when we will be on their agenda.

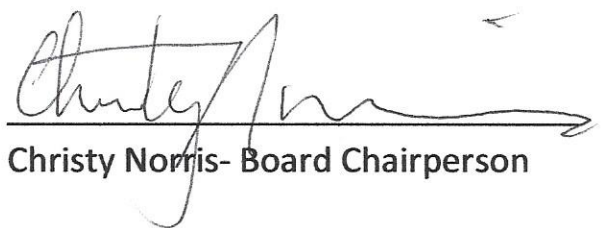
Trustee resignation – Heather Airoidi submitted her resignation and this will be her last meeting. So, that leaves us with a need for a new trustee. Melanie has three potential candidates: Tara Conlee, a New Plymouth resident who teaches middle school English at Ontario Middle School; Laryssa Rice, a long time New Plymouth resident who uses the current facility quite often and highly supports our library; and Kathy Creech a long time New Plymouth resident who is very interested but may have some scheduling issues at this point in time.

"Friends of the Library" is making progress. They have a logo created for the group. A Facebook page will be up and going soon. Last of all, they are in the final stages of revising their bylaws and submitting them to the Secretary of State. Upon establishing and starting the group we hope to have to come present at one of our future meetings.

Adjournment: Christy adjourned the meeting at 7:00 pm.



Melanie Cope- Library Director



Christy Norris- Board Chairperson