

**City of New Plymouth
Armoral Tuttle Public Library Board Meeting Minutes
July 13, 2021 at 6:30 pm**

Call to Order: Aubri called the meeting to order at 6:30 pm.

Roll Call and Introduction: Aubri Sotutu, Tara Conlee, Jane Brandel, Pat Bodas present. Ron Beutler absent.

Consent Agenda: Action Item

All matters on consent agenda are considered routine and may be approved in a single motion. A trustee may ask that an item be removed from the consent agenda and considered separately.

Library Board Minutes - June 1, 2021

Financial Report - June financials

Library Report - June library report

Aubri moved to accept the June 2021 Consent Agenda. Motion passed.

Claims Approval: Action Item

- Payment of bills: Jane moved to pay claims of \$1,128.83. Motion passed.

Old Business:

- FY2021 Funding Discussion: We were awarded the ARPA grant for \$7,500. With that money we will be purchasing a UV cleaning box, charging tower for up to 8 devices, and more PPE and cleaning supplies. We also have a surplus budget for this current fiscal year. Discussion was made on what we can do to spend that money. Melanie will be shopping around for the best items to purchase, including three new DVD shelves, a printer for Leisa's desk, series books, and two wall drop units for the new building. Aubri made a motion to move forward with purchasing those items from the grant monies and the excess surplus with the understanding and confidence in Melanie that she will find the best deals and utilize that money as effectively as possible. Motion passed.

New Business: Action Item

- No new business.

Announcements:

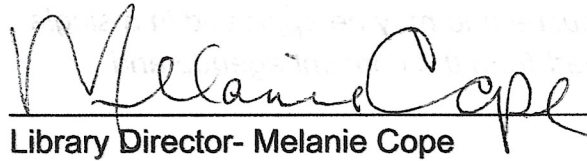
- Library expansion spreadsheet: No new information was provided from Danielle this month.
- Trustee Manuals Discussion: Tabled until next month.

- August and September Board Meetings: Discussion was made regarding rescheduling the August and September board meetings, but it was not found to be necessary. Both meetings will remain as scheduled for the first Tuesday of each month.

Adjournment: Aubri adjourned the meeting at 6:59 pm.


Secretary- Ron Beutler


Board Chairperson- Aubri Sotutu


Library Director- Melanie Cope