

City of New Plymouth
Armoral Tuttle Public Library Board Meeting
May 4, 2021 at 6:30 pm

Call to Order and Introduction: Christy called the meeting to order at 6:34

Roll Call: Ron Beutler, Christy Norris, Aubri Sotutu present. Tara Conlee absent.

Consent Agenda: Action Item

All matters on consent agenda are considered routine and may be approved in a single motion. A trustee may ask that an item be removed from the consent agenda and considered separately.

Library Board Minutes – April 6, 2021

Financial Report – March financials

Library Report – April library report

Aubri moved to approve Consent Agenda

Claims Approvals: Action Item

Payment of bills:

Ron moved to pay claims of \$1,204.75

Old Business: Action Item

Niche Academy – Online platform. Nik felt we didn't need to pay Niche for a website. He felt that he and Melanie could create the updated website. They could make a new website and launch it over the top of the old one when it's ready. We still have a large number of hours in our IT budget. If we don't have enough to handle it this year, we'll carry it over to next year.

New Business: Action Item

Library restrictions – ICFL has stopped requiring masks to be worn in libraries. They highly recommend wearing one, but it's not mandatory. We shall look into recommendations with Southwest District Health Center about the risk of Covid19. Melanie would like a vote by the board to decide what the library will do as far as restrictions are concerned. Aubri moved that the library board would be

in agreement with the decision of the library director and staff concerning restrictions for Covid19. Motion passed.

Announcements:

City Hall Progress – Danielle Painter was out of town and could not present the progress on City Hall. She left a letter for Melanie to read to the board. The letter referenced Idaho state laws and the steps to follow on City building renovations . At this point, City Hall hopes to be up and running by the end of the year. The library should not expect to be in the new building for at least a year and a half.

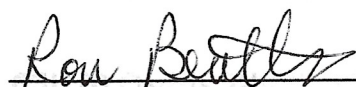
Library expansion fund - Document not available from the City Treasurer in time for the meeting, a speculation is there were donations around \$107.00

Grant writing course- Both Melanie and Aubri are In the final stages of the course. Melanie has found valuable information that will help her find grants. Melanie has been asked by the City Treasurer to hold off on applying for grants especially for the new building at this time. The grants are time controlled, and we will not be able to meet the grant times without knowing when we get in the new building.

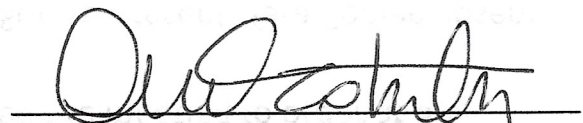
Trustee Manuals-worked at making sure that members manuals have everything they need to be updated.

Jane Brandel has been recommended as the new board member. Melanie will take her name to the City Council meeting to be accepted.

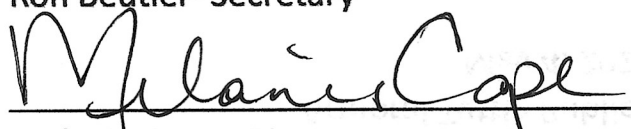
Adjournment: Christy adjourned the meeting at 7:26 pm.



Ron Beutler- Secretary



Aubri Sototu - Board Chairperson



Melanie Cope- Director