

**City of New Plymouth
Armoral Tuttle Public Library Board Meeting
November 4, 2021 at 6:00 pm**

Call to Order and Introduction:

Aubri Sotutu called the meeting to order at 6:00 pm

Roll Call: Aubri Sotutu, Jane Brandel, Pat Bodas, and Tara Conlee were present.

Consent Agenda: Action Item

All matters on consent agenda are considered routine and may be approved in a single motion. A trustee may ask that an item be removed from the consent agenda and considered separately.

Library Board Minutes – October 7, 2021

Financial Report – August and September financials

Library Report – October Library Report

Aubri Sotutu motioned to accept the Consent Agenda with the August financials, but without the September financials. Motion passed.

Claims Approvals: Action Item

Payment of bills for \$570.92

Aubri moved to pay the Claims approval for \$570.92. Motion passed.

Old Business: Action Item

Term Policy bylaws were presented, discussions were made for the revisions. They were tabled until the January meeting when the updated revisions have been made.

New Business: Action Item

- Ron Beutler resigned from the library board. Discussion and suggestions for new board members were presented. Melanie will follow up with the candidate's suggestions.
- Tara Conlee was appointed as secretary. Motion passed
- Jane Brandel was appointed as Vice-Chairperson. Motion passed
- Trustee manual pages 28 – 36 were discussed with no further questions.

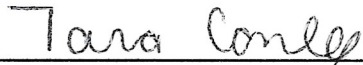
Announcements:

- No Library expansion spreadsheet provided from the City clerk.
- (ARSL) Association of Rural and Small Libraries conference highlights were presented by Melanie Cope.

Library Liaison/City Council notes

- Cora Kurth had nothing to say. Nothing from the City Council Meeting. Nothing new about the new building.

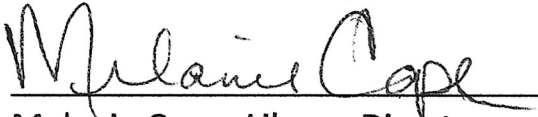
Adjournment: Aubri Sotutu adjourned the meeting at 7:20 pm.



Tara Conlee- Secretary



Aubri Sotutu- Board President



Melanie Cope- Library Director