

**City of New Plymouth
Armoral Tuttle Public Library Board Meeting
March 3, 2022, at 6:00 pm**

Call to Order and Introduction:

Aubri Sotutu called the meeting to order at 6:00 pm.

Roll Call: Aubri Sotutu, Jane Brandel, Pat Bodas, Tara Conlee, Wendy Stoker

Consent Agenda: Action Item

All matters on the consent agenda are considered routine and may be approved in a single motion. A trustee may ask that an item be removed from the consent agenda and considered separately.

Library Board Minutes – February 3, 2022

Financial Report – January Financial

Library Report – February Library Report

Aubri Sotutu motioned to accept the Consent Agenda with January's financial report. Motion passed

Claims Approvals: Action Item

Payment of bills for \$373.00

Tara Conlee moved to pay the Claims approval for January of \$373.00. Motion passed.

Old Business: Action Item

- No Old Business

New Business:

- Discussions of the new March newsletter were sent out via email. A physical copy is placed on the Library table throughout the month.

Announcements:

- Rescheduled April 7th meeting to 4:30 pm.
Wendy Stoker motioned to move the board meeting time to 4:30 pm. on April 7th. Motion passed.
- Expansion spreadsheet: Donations were less than stated by \$15.44.

- Library Liaison, Cora Kurth will be representing the Library for another year.

Library Liaison/City Council notes

- Discussion regarding ways that Cora can help advocate for better ways to handle our budget and monies.

Closed Session

Call to order: Executive Session- Aubri Sotutu made a motion to move into the executive session at 6:20 pm. Motion approved the trustees moved into closed executive session.

- The trustees discussed the Library Director's Performance Evaluation. Wendy Stoker moved to accept the evaluation and move out of the closed Executive Session. Motion passed.

The board reconvened into Open Session at 6:45 pm.

Adjournment: Aubri Sotutu adjourned the open session meeting at 6:56 pm.

Tara Conlee
Tara Conlee- Secretary

Aubri Sotutu
Aubri Sotutu- Board Chairperson

Melanie Cope
Melanie Cope- Library Director