

**City of New Plymouth  
Armoral Tuttle Public Library Board Meeting  
April 7, 2022, at 4:30 pm**

**Call to Order and Introduction:**

Aubri Sotuto called the meeting to order at 4:30 pm.

**Roll Call:** Aubri Sotutu, Jane Brandel, Pat Bodas, Tara Conlee, Wendy Stoker

**Introductions:** Eileen Balcer- Liaison for the month

**Consent Agenda:** Action Item

*All matters on the consent agenda are considered routine and may be approved in a single motion. A trustee may ask that an item be removed from the consent agenda and considered separately.*

- Library Board Minutes – March 3, 2022
- Financial Report – No February Financials
- Library Report – March Library Report

Tara Conlee motioned to accept the Consent Agenda without the February Financials. Motion passed.

**Claims Approvals:** Action Item

Payment of bills for \$546.15

Aubri Sotuto moved to pay the claims approval for March of \$546.15. Motion passed.

**Old Business:** Action Item

- No old business

**New Business:** Action Item

- Response to emails from the library director need to be yes or no. Personal comments should not be included in emails.
- Accepting approval of the board packet should not reply to all.

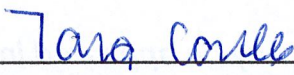
**Announcements:**

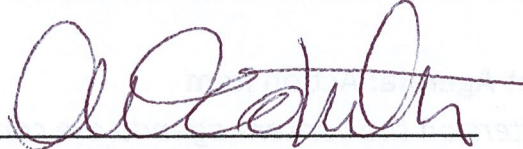
- Library expansions received \$4.84 in donations for February.
- Emma "Janie" Fitzsimons family and friends donated \$145 in lieu of flowers after her death.
- Library's wishlist of books can be added to the monthly newsletter.

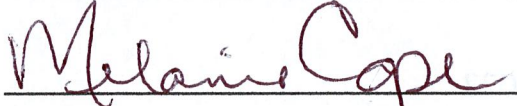
**Library Liaison/City Council notes**

- No new information from Liaison

**Adjournment:** Aubri Sotutu adjourned the meeting at 4:53 pm.

  
Tara Conlee- Secretary

  
Aubri Sotutu- Board Chairperson

  
Melanie Cope- Library Director