

**City of New Plymouth**  
**Armoral Tuttle Public Library Board Meeting**  
**March 2, 2023, at 6:00 pm**

**Call to Order and Introduction:**

Jane Brandel called the meeting to order at 6:00 pm

**Introductions:** Ben Horton is the new Library Board of Trustees

**Roll Call:** Jane Brandel, Pat Bodas, Ben Horton, Tara Conlee, and Wendy Stoker

**Consent Agenda: Action Item**

*All matters on the consent agenda are considered routine and may be approved in a single motion. A trustee may ask that an item be removed from the consent agenda and considered separately.*

- Library Board Minutes - February 2, 2023
- Financial Report - January Financials
- Library Report - February library reports

Jane Brandel motioned to accept the Consent Agenda Motion passed.

**Claims Approvals: Action Item**

Payment of bills for January

Pat Bodas moved to pay the Claims approval for \$1,823.82 Motion passed.

It was discussed that Melanie would present the claims from two months ago at each meeting and that the prior month would be presented as a pending view.

**Old Business: Action Item**

- 301 N. Plymouth repairs, haven't got quotes yet.
  - Ask to be on the March City Council Agenda to discuss changes to the 301 N. Plymouth building.

Wendy Stoker motioned to table repairs for the April meeting motion passed.

**New Business: Action Item**

- Reschedule May 4th meeting to Tuesday May 2, 2023 at 6:00 pm.

Ben Horton motioned to move the meeting to May 2, 2023 at 6:00 pm. motion passed.

**Announcements:**

- Trustee Binder updates
  - Binders updated with correct spelling of Armoral
- Library expansion spreadsheet
  - \$3,762.15 left in Library expansion account
- Library Liaison/City Council
  - The x-ray machine has been removed from the new building.

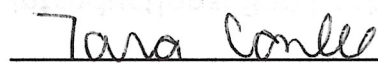
**Closed Session**

**Call to order:** Executive Session- Jane Brandel made a motion to move into the executive session at 6:37 pm. Motion approved the trustees moved into closed executive session.

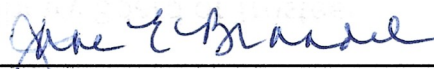
● The trustees discussed the Library Director's Performance Evaluation. Wendy Stoker moved to accept the evaluation and move out of the closed Executive Session. Motion passed.

The board reconvened into Open Session at 6:55 pm.

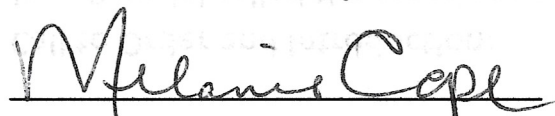
**Adjournment:** Wendy Stoker made the motion to adjourn the meeting at 6:59 pm. All in favor. motion passed.



Tara Conlee- Secretary



Jane Brandel - Board President



Melanie Cope- Library Director