

Armoral Tuttle Public Library

Interlibrary Loan (ILL)

The Interlibrary Loan policy will provide services to obtain books from other library systems.

This service is only available to borrower accounts that are free of fines or fees.

The patron will need to bring in as much information about the book as possible. A patron can search on our web page under Worldcat. They need to have the Title, Author, ISBN number, and OCLC number ready for the request. Publication dates need to be older than 2 years ago. Patrons need to realize that some materials such as certain copyrights, periodicals, rare or antique editions, some textbooks and audiovisual items are not available through ILL.

ATPL patrons may request 2 (ILL) books a month for Free. Additional requests will have a charge of \$5 to help cover the USPS Library Media fees.

Patrons can only request the same book 2 times.

A \$5 fee will be assessed for any items not picked up.

ILL can be renewed one time, upon approval of the lending library. Renewals must be requested no later than five days before the due date. Fines for overdue items will accrue \$1 per day per item.

If an item is lost or damaged - the Patron will cover all costs that the lending Library applies to the item.