

City of New Plymouth
Armoral Tuttle Public Library Board Meeting
November 9, 2023, at 5:30 pm

Call to Order and Introduction:

Jane Brandel called the meeting to order at 5:30 pm.

Roll Call: Jane Brandel, Pat Bodas, Tara Conlee, Wendy Stoker, and Ben Horton

Introductions:

- Patty Plimmer - President of Friends of the Library

Consent Agenda: Action Item

All matters on the consent agenda are considered routine and may be approved in a single motion. A trustee may ask that an item be removed from the consent agenda and considered separately.

- November 9, 2023 Agenda
- Library Board Minutes – October 5, 2023
- Library Report – October Report

Pat Bodas motioned to accept the Consent Agenda. Motion passed.

Claims Report: Action Item

- Financial Report- August Financials
- August Claim \$565.43
- September and October Claims discussion
 - The claims are all pending until after the city audit
- Library Donation Spreadsheet
 - July donation of \$ 3.95
 - August donations \$7.51

Wendy Stoker motioned to accept the claims approval for August in the amount of \$565.43.
Motion passed.

Public Comments: We had several public members in attendance but there were no comments at this time.

Old Business: Action Item

- No old business

New Business:

- Book Drop Box/Design
 - The new Drop Box may need to be painted

Tara Conlee motioned to get the Dropbox powder coated in the amount up to \$1,000. Motion passed.

- IT Support/Wages
 - Hired Ryan Posey and he has done a great job
 - Interested in increasing his pay from \$12 an hour to \$15.

Wendy Stoker motioned to create a list of needs for Ryan and revisit the pay increase in January. Motion passed.

- Rotating DVD circuits
 - We will continue to rotate DVDs until the end of FY2024.
 - The cost is \$140 annually.
- New Policy discussions
 - Social media
 - Collection development

Tabled until January

- A Christmas/Holiday party

Announcements:

- We received a grant from The Whittenberger Foundation for \$2,000.
 - They are holding a luncheon on December 1st at 11:30 and would like a representative there to receive the check.
- We received a grant from the Idaho Community Foundation for \$5,000.

Adjournment:

- Pat Bodas adjourned the meeting at 5:54 PM. Motion passed.

Tara Conlee
Tara Conlee- Secretary

Jane Brandel
Jane Brandel- Board Chairperson

Melanie Cope
Melanie Cope- Library Director